

**Kentucky Public Library Association  
OF THE  
KENTUCKY LIBRARY ASSOCIATION**

**CONSTITUTION**

**Article 1. Name**

The name of this section of the Kentucky Library Association is the Kentucky Public Library Association.

**Article 2. Objectives**

The objectives of the Kentucky Public Library Association are:

1. To encourage professional growth among its members by offering opportunities for study and for participation in professional activities.
2. To promote the improvement of public library service in Kentucky and the nation.
3. To cooperate with other library agencies in improving all types of library service in Kentucky and the nation.

**Article 3. Members**

Any member of the Kentucky Library Association who is interested in the improvement of public libraries and pays the stated dues may be an active member of the Kentucky Public Library Association.

**Article 4. Officers**

Officers are Chair, Vice Chair, and Vice Chair-Elect, Secretary, and Treasurer. The affairs of the section are conducted by the Executive Committee consisting of the officers of the section, the immediate past chair, and one representative appointed by the Library Trustees Roundtable. The Secretary and Treasurer are elected for three-year terms at the annual Spring Conference. All terms of office begin following the close of the KLA Fall Conference. Officers may not serve two consecutive terms in the same office.

**Article 5. Vacancies**

The Executive Committee fills by appointment all vacancies for the unexpired terms of offices.

**Article 6. Meetings**

The section holds meetings at the annual KPLA Spring Conference and KLA Fall Conference and at such other times designated by the Executive Committee. Upon petition by twenty-five percent of the section membership, the Executive Committee shall call a special Section Meeting for discussion of the specific issue of the petition.

**Article 7. Amendments**

The constitution may be amended at any section meeting by a two-thirds majority of the members present, if amendments have been proposed in writing to the members at least two weeks before the meeting.

#### **Article 8. Official Year**

The Section's fiscal year shall begin January 1 and end December 31. The fiscal year shall govern all financial activities of the Section.

### **Bylaws**

#### **Section 1. Order of business**

At any meeting of the Section the order of business will be the same as that outlined in the Kentucky Library Association Bylaws. The latest edition of The Standard Code of Parliamentary Procedure by Alice Sturgis shall be the parliamentary authority.

#### **Section 2. Quorum**

A quorum of Section meetings shall be those present. A majority of the members of the Executive Committee constitutes a quorum for Executive Committee meetings.

#### **Section 3. Nomination and Election Process**

During the KPLA Spring Conference, the Nominating Committee shall present for consideration of the membership a slate of one qualified candidate each for the offices of Secretary and Treasurer. During the KLA Fall Conference, the Nominating Committee shall present for consideration of the membership a slate of one qualified candidate for the office of Vice Chair-Elect. Nomination may be made from the floor.

#### **Section 4. Executive Board**

The KPLA Officers and one representative appointed by the Library Trustees Roundtable constitute the Executive Committee of the Section. The Executive Committee recommends policy for the Section, directs its activities and works for the best interests of its members. The Executive Committee has the power to act for the Section between Section Meetings. The Executive Committee shall meet at least four times a year, as scheduled by the Chair. A majority of voting members shall constitute a quorum for the meeting.

#### **Section 5. Committees**

The KPLA Chair shall appoint committee chairs, and the committee chairs will appoint committee members, unless otherwise stated. The Executive Committee may create such committees as deemed necessary in addition to the standing committees of *Awards, Budget, Conference, Continuing Education Committee, Insurance, Legislative, Membership, Standards, and Nominating*. These committees will report at membership meetings on topics as assigned by the Executive Committee or deemed necessary by the committee.

**The Awards Committee** shall solicit nominations and select recipients of awards and scholarships. The membership establishes all awards and scholarships criteria.

**The Budget Committee** shall consist of the Executive Committee members. A budget shall be prepared and filed with the KLA Executive Secretary by June 30<sup>th</sup> of each year for the following fiscal year. For accounting purposes, the KPLA fiscal year is January 1 to December 31 of each year.

**The Conference Committee** shall be chaired by the Vice Chair and is responsible for the KPLA Spring Conference. The Chair serves on the KLA Fall Conference Planning Committee. The Vice Chair-Elect will serve on the current Vice-Chair's Conference Planning Committee.

**The Continuing Education Committee** shall consist of the KDLA Continuing Education Consultant, the current KPLA Chair, and other volunteers. The purpose of the Continuing Education Committee is to ensure quality continuing education is available to librarians through workshops and to provide feedback and ideas to the Continuing Education Consultant.

**The Insurance Committee** shall act as the liaison between KPLA and the health insurance agent and report to the membership, while overseeing the welfare of the group. This committee is also responsible for all duties associated with litigation involving the Kentucky Public Library Insurance Association of the Public Library Section.

**The Legislative Committee** shall develop and direct a legislative strategy in conjunction with the Kentucky Department for Libraries and Archives for the benefit of Kentucky public libraries. The composition of the committee shall be: KPLA Chair, KPLA Past Chair, KPLA Vice Chair, Legislative Committee Chair, and up to fifteen members who are committed to the legislative effort. The members of this committee serve two-year terms and are eligible for additional terms. The State Librarian and Commissioner shall be an ex-officio member and may appoint any of KDLA staff member to the committee. If funds are available and the need is perceived, the membership of the KPLA Legislative Committee may contract with a legislative agent. Each year the Legislative Committee shall receive \$5.00 in funding for each KPLA registration at the KPLA Spring Conference.

**The Membership Committee** shall consist of three members, one of whom shall be the Secretary of the Section. Promotion of membership in the Section and communication with the members are the major responsibilities of the committee. This committee shall also oversee the updating of the KPLA web page on the KLA site.

**The Standards Committee** shall consist of at least seven members from libraries of varying sizes and two representatives from KDLA. The committee is charged with evaluating and revising the *Kentucky Public Library Standards* every year and shall devise and implement an annual awards system using the Standards.

**The Nominating Committee** shall be chaired by the Immediate Past Chair and shall have two others members. A slate of proposed officers shall be submitted by this committee at the KPLA Spring Conference and KLA Fall Conference.

## **Section 5. Dues**

The Section dues are paid to the KLA as part of the general membership fee or as an additional Section membership.

## **Section 6. Amendments**

Amendments to the Bylaws shall be approved by a majority of the Executive Committee.

**Revised April 1989**  
**Revised October 1989**  
**Revised August 1993**  
**Revised October 1994**  
**Revised October 1995**  
**Revised February 2001**  
**Revised September 2003**  
**Revised September 2004**  
**Revised April 2006**  
**Revised September 2006**  
**Revised August 2008**  
**Revised April 2009**